



Sumac PFA Meeting Minutes December 7, 2016

1. Meeting called to order 6:41 Kristin Luebke

Meeting Location moved to MPR

In attendance : Tina Johnson, Kristin Luebke, Megan Glynn, Jenn Kurtz, Angie Shane, Kim Erwin, Caroline Bogeaus, Vincent Gonzales, Lisa Nilsen, Mel Gonzales

2. Not able to vote on items, not enough board members in attendance for a quorum. If something needs to be voted on it will have to be an evote. California state law says it has to be a unanimous decision to pass if it is evote.

3. Accounting Report Angie Shain –

i. savings account balance is \$59,445.42

Removed Walk of Fame from budget. Asked about other adjustments?

We received our \$10,000.00 donation

4. No Principal Report - Alina Silvestre out sick

5. Vincent Gonzales - Bill and Catrine want to bring bylaws up to date. They will form a sub committee after the New Year.

Smart Board issue, proposal amount was negotiated down by \$1000.00. Sent quote to district. The district will cover at least one Smart Board. The District wants to move away from Smart Boards because teachers aren't using them. Mr. Tally' has been replaced. It is the district's and school's responsibility to do due diligence when receiving quotes.

Kristin Luebke - MPR panel was broken which caused stress for Mrs. Mallet because of the noise level when band was practicing. She had to cancel several classes. District fixed it after determining that the MPR is a shared space with Mariposa.

6. Presidents Report

Tina Johnson –

a) Superintendents Meeting had much to say about the Presidential Elections, new administration has talk of Common Core being appealed but district says that will not happen. Trump may be interested in pushing a voucher program per child. Family decides where to send children to school. Voucher would pay for private school.

Want to consolidate local issues to major elections. Would bring a much greater voting pool in. Prop 51 passed nine million in state bonds. Lupin Hill had some renovations done

Tina Johnson- we received over 600 new children books (\$8000.00), which were chosen by the reading specialist. Title I money was used for this.

The PFA Presidents from all the local schools met after meeting. Want to keep things fair within the schools. The Foundation gives to each school equally. The general consensus is that The Foundation should do their fundraising at a different time than our initial push for Direct Donation.

b .Kristin Luebke and Caroline Bogeaus - Decorum / Procedures

The Presidents of our PFA Board should respond to comments and concerns that are directed towards the board. We have to remember that we are representing the PFA Board as a whole and it is inappropriate to respond with personal feelings. It was requested that we back board members. Kristin did say that the one email that is being referred to was responded to by using only facts.

In group settings such as PFA meetings it is important to keep our attitudes positive. We are all here for the good of our children and Sumac. We need to treat each other respectfully and keep level headed.

We need to have Jenn Hill reach out to Room Parents to have parents volunteer with Drop Off in morning.

c. Friday recap of meeting with Alina and Megan or Kristin in library

7. Board Member Update

a.VP Fundraising - Megan Glynn

We are doing fantastic! We are ahead for every fundraiser so far

Open House will be rescheduled from March 30th. New Date not confirmed but it will be later in spring still with plenty of time to auction Teacher Experiences and have those experiences fulfilled. For the auction it is important to capture as many people as possible and Back to School or Open House seem to be the best times that also keeps expenses down. Megan will meet with Laleh to discuss auction after the holidays.

Grants - Megan will meet with Catrine and Grace. Smart & Final has given \$250.00

Dia de Los Ninos - no one has signed up to take this on

Talent Show- Lynn will be heading this up. There will be an entry fee, admission fee, and concession

b. Voyager - Kim Erwin

Things have been quiet. Should we add Holiday Recipes? Add year end plug for Direct Donation for taxes.

c. Website/ Parent Square – No update Howard not here

d. Corresponding Secretary – Bill Briggs not here

Bill is working on the Direct Donation thank you letters. He has changed wording and is now waiting on them to be translated to Spanish. Last year we had Alina sign letters but it seems more appropriate that the PFA Presidents should sign.

Megan will meet with Catrine and Bill for Sponsor Thank You notes. We need to keep better track of this

8. Committee Chair Reports

a. Jog-a-thon there are some new expenses and some have been cut

Projected revenue increased to \$35,000.00

Costs : we already have the arch so \$1400.00 cut from expenses, this year there will be chip timing (live tracking) approx \$1200.00 estimated total expenses \$4755.00

b. Vincent Gonzales - Gift Wrap profit of \$5304.00 we will be receiving an invoice for \$200.00. Delivery Monday (distribution Tuesday).

c. Book Fair - Jenn Tarbet not here to report (but we all agreed it was well attended)

d. Direct Donation - Jenn Kurtz

Should we do an End of the Year Push? YES

Megan said that it is important to do for tax donations. Last chance to get your name on the Banner as well.

Missing payments - each month the parents that chose to do payments have to input their credit card again. The system does not save, nor does it automatically charge the card. Catrine and Jenn will reach out to parents and make sure they understand it is not automatic. They will send a personal email. Need to connect with Carmel so we don't have to go through this each month.

Science Night is tomorrow night 6:30 not 6:00. Please send photos to Kim for the Voyager

Kim Prince hired by district. She is the new Communications Specialist. Send her any school wide pictures for her to use on Instagram and Twitter.

Parent, Lisa Nilsen, proposed that we have a competition and let the students design /decorate our school spirit wear

9. Official Close of meeting

Kristin Luebke closed meeting 7:45 p.m.