



Sumac PFA Meeting Minutes February 1, 2017

1. Meeting called to order 6:40 Kristin Luebke

In attendance : Tina Johnson, Kristin Luebke, Cathy Chudzinski, Megan Glynn, Jennifer Tarbet, Jenn Kurtz, Michelle Meehan, Caroline Bogeaus, Bill Briggs, Angie Shane, Catrine Brown, Lisa Stevenson, Vincent Gonzales, Jennifer Hill,

2. Minutes approved Minutes approved Cathy 2nd Vincent

3. Accounting Report

a. Angie Shane/Catrine Brown

i) Savings account balance \$59,451.48

Bill has been working on thank you notes. 5 families that originally committed to the donation have not donated and possibly received t-shirt and other promotional items. 131 parents participated. Send another notice to families to collect money. Send an invoice every 2 weeks. Carmel ran credit card every month last year. Call the 5 families, because the banner will be printed soon.

4. Principal report -Alina not present Given by Kristin

-) Penny Wars, January 17-20th Successful Event! Kids were engaged in change drive Used during Vortex lesson
-) Jump for Heart, January 27th All students participated in the event throughout the day Focus on education and activity
Versus fundraising
-) Second Round of Intervention begins this week Intervention teacher will send a note home to parents introducing themselves and the program that the student will be participating in for the following 6-8 weeks. Between last year and this year we secured materials, established a dedicated time for intervention, and are working to assess students & train teachers on new structures.
-) February black history month- Black History Month Daily facts during morning announcements Music to celebrate throughout the month Bulletin board at entry of school will be decorated to welcome Black History Month Each class will be doing research
and focus on influential individuals

- J Patriotic Songfest lead my Music Teacher
Friday February 10 Grades 3-5 / MPR 8:30 am
Friday February 17 Grades J/K - 2 / MPR 8:30 am
- J Kindness Ambassadors Introduced during morning assembly last week Ambassadors will be spreading kindness by passing out Valentines to students on Valentine's Day
- J Pancake Breakfast Friday, February 24th WOLF Outdoor Adventures will provide griddle and manpower Great community event lead by the student council \$3 pre-order / \$4 at the door
- J Math Intervention After-school and being offered to 3rd-5th grade students Tally & Lorch to offer Recommendation made by teacher and invitations sent last week Starts next Monday
- J Valentine Grams Sales made by student council during recess and lunch, February 6-10th

5. President's Report – Tina and Kristin

a.) Update on Time request/survey of meetings from other PFA/C's
Changing times for meeting PFA – brief informal survey
Majority PFA/C's meet once a month, some quarterly, some mornings, some evenings regarding changing time nobody wants to move to mornings. Voted, Moving meetings to 7:00 pm starting next month

b.) Roles for next year – Please submit the form provided
Handing out form for PFA positions need to fill positions.

c.) Calendars/Budget Meeting Date
Need to get on calendar Budget meeting every PFA does their budget meeting before end of school year our concerns are that we will have incomplete books, we will have to estimate salaries Cathy says it changes from \$2000 to \$10,000. Could have technology that needs to be replaced or other expenses
Budget meeting set for June 4th 5:00 pm location TBD
Kristin moves to have meeting June 4th and will have another meeting in August with new Board Angie seconds it

- e.) Superintendent Meeting –
- J City and district approved the change in ballots pushing them to go with the larger election cycles, which will make terms longer for school board personnel. Downside is smaller initiatives can get lost on larger ballot. Upside more cost effective.

-) Situation Agoura High spiraled with child posting story on social media. Parents should check social media platforms. LinkedIn is the only one children should be on.
-) Casp testing- computer servers were updated, secure browsers updated which will help facilitate the CASP testing hopefully reducing test taking time.
-) PFA funds to give teacher gifts. Some schools collected \$20 per family and principal was deciding how much teachers and staff got. Teachers upset. \$600 to \$900 as holiday bonus. Recommendation not to give gifts.
-) Principals' discretionary funds need to be reigned in.
-) Karen Kimmel talked about by laws she is the resource for this
-) Board of Education Voucher system
-) Common core here to stay

f.) Friday morning recap (Coffee and Conversations) - Hosted by Kristin and Alina 8:30 AM Library

6.) Board Member Updates

a.) VP Fundraising -Meghan Glynn

i)20/20 Vision for Sumac
Met to devise plan for sumac community fundraising goals , opening it up to community, create a vision board, a 3 year plan , a parent and teacher survey, there will be a morning meeting with Spanish and English together final product should be a page (2 sides) driven by plan road map. Date of this meeting February 23 in the Library there will be an AM and PM meeting

ii) Upcoming Fundraising Efforts
Jog-a-thon save the date post in Voyager and what times grades will run
\$4200 goal already have \$6000 from sponsors. This will provide finisher metals and Shave-it at no cost to children
Family Field day cancelled
April 7 Family Movie Night - Camp Keystone will provide full experience play for an hour and they will set up movie this will be in lieu family field day
Movie cost \$350. Possibly have Jersey Dogs
Talent show no date yet
Silent auction May 25th

b) Parliamentarian – Vincent Gonzales

i.) Working on changing bylaws, provisions in fiduciary responsibility for chairs. Sub committee should be no more than 3-5 members. Vincent wants them finalized and approved by May (by budget meeting)

ii) April election dates for Board Members he will be putting out notices soon letting parents know about open positions, wants to open it up to whole community

c) First Director - Jen Tarbet

March 20th book fair Brandon Mull there doing book signing. There is no school that day

d) Website/Parent Square – Howard not in attendance to report

7) Committee Chair Reports

a) Passive Fundraising- Jennifer Hill

Restaurant Nights

Número Uno December got \$125

Baskin Robbins every month

Panera Bread February

Islands March

Número Uno offered to do one evening a month - consensus was no

b) Family Weekend – Jen Tarbet and Kim Erwin (Jen reported Kim Erwin not in attendance)

Father Daughter Dance we will exceed budget. 174 registered so far approx \$2400. If a mom wants to bring their daughter that is great. We need to make it clear that everyone is welcome. Alina should do an all call.

Dress boutique open today

Mother son enrollment is low 58 registered so far \$870.00 they need the arch (in PFA Room) cost under \$250. Sports Academy has donated their time

Jen expressed that she liked the events happening same weekend, recommends it for next year make sure we make the events open to all

c) Direct Donation - Jenn Kurtz no update. Will send out brief update on parent square pledged and collected

Teacher appreciation week May 1st-5th staying with national day

d) Kristin and Tina will look into it Assemblies nothing on schedule possibly Dinosaur guy no need to vote on it

e) Dia de los Ninos – need chair

Tina – Regarding budget

Make sure people submit receipts in timely manner

PE teacher should get new PE supplies

There is a budget for Recess Supplies

Nanette garden expenses

\$5000 in L-Stem – we combined engineering supplies, engineering books, maker space toys

You can't purchase curriculum literature for class room

Music Specialist here -

Have 2 events scheduled Patriotic Song fest February 10 upper grades and February 17th lower grades

June 6th or 7th International Festival at the Performing Arts building at Agoura charge is \$800 to \$1200. Fundraiser about \$2.00 a person to cover custodial and other costs 650 seats there will be a day dress rehearsal need room parents help

Friday she comes at lunch in old music room 12:00 2nd and 3rd good turn out 4th and 5th less

Would like to do costumes she will talk to Jenn Hill to get room parents help

Guitar center donates ukuleles to schools that are Title one we just need to write a grant

Symphonic Adventures via music van in house field trip for 4th and 5th grade presentation table set up \$100.00 kids get to play many different instruments (Title one free)

Meeting adjourned 8:15