



PFA Meeting

Oct. 4th, 2017

Sumac Staff Lounge

7:00 pm

Open Meeting – “In union there is strength.” - Aesop

1) Introduction of new attendees

7:03 open meeting

In attendance : Kristin Luebke, Megan Glynn, Mike Laxner, Vincent Gonzales, Caroline Bogaus, Mel Spence, Angie Shain, Catrine Brown, Kim Erwin, Liberty Logan, Laura Leininger

New attendees:

Nina Clifford, Alina Castillo

2) Secretary to present minutes from Sept. Meeting

Vote to approve minutes - Kristin Vincent approved minutes

3) Accounting Report

Angie Shain/Catrine Brown –3. Angie Shane

i. Bank Account Balance – Formal record of #s

Checking account: \$205,895.20

Savings account: \$59,475.14

ii. **W9 Clarification/Request** - W9 any vendors we pay over \$600.00 in the calendar year

iii. **Updates/Reports from Treasurer meeting at DO** - Meeting at district having stops in place to make sure funds are handled correctly.

Anything over \$2500.00 for goods has to be approved by district. Insurance does not allow bounce house and certain other things, must check, no animals

4) Principal’s Report – Liberty-

Received 18,000 new books for classrooms thank you parent volunteers for helping organize

Library up and running

District Ryan Gleason can we use district funds to buy library books? Connecting with other schools Lindero 6th grade class came to visit for Flamenco workshop

Focused on professional development single plan for student achievement 5 goals
academic, disposition, opportunity and equity professional capacity and whole child
Community circle where kids check in with each other and problem solve
New West symphony- to see flamenco at the Thousand Oaks and Oxnard tickets \$5.00
Monday staff development day
Safety- schools are the safest place to be, where people go for disaster relief, there will be
a trial period where double doors are locked after school is in session that way everyone
has to walk through the office
Hispanic Heritage month Eliana Castillo – in classroom whole school talk about different
countries each teacher will have their own country , need parent volunteers , kids will
visit table and learn something new about country ½ hour tour , stamp passport,
October 13th
Flamenco will be performing and middle school coming back

5) President's Report – Kristin- Presidents Report

a) International Music will be June 7th at Agoura High School break it in 2 groups 2 performances

i.) Jenn K. will present next month with Laura Leininger

A committee will be formed to search out funding/planning/execution for this event

ii) Re-wiring of MPR grant will not be submitted in conjunction with Mariposa, looking to create a committee to look into additional grants for this project- Talks with Mariposa to Grant to rewire MPR . Not going to happen, grant was geared toward theater. But that does not work for Sumac. Guitar center is a possibility, we need a clear plan. Tabled for now

iii) Our PFA is looking to co-host (with Mariposa) a Library Warming Event to celebrate our initial update to this shared space - Cohost a library openhouse with Mariposa October 27th. 8:00-10:00 am book tasting with reading specialist

iv) Request for additional funds in Media Center - \$1500 Smart TV- Media center thought of putting in a Smart TV on wall 70” district priced it at \$1500.00
Mariposa 10% Sumac 90% they have a different culture with technology doesn't match their philosophy and vision. Gate foundation recommendation by Mel Spence.
Vincent is it something that is going to be highly utilized?
Mrs. Logan - There is an online component with our new curriculum
Use for school tours , skype connections with other schools in different countries

6) Teacher's Report/Requests

a) Robyn Lorch – 2017-18 Kindness Campaign- new students, potential assembly request for Kindness campaign

i) Welcome Bags for new students (sponsored by PFA)?- kindness ambassadors have a welcome bag for new students

ii) Assembly Request

7) Board Member Updates

a) VP Fundraising – Megan –

Sumac Gives \$43,915.00 after expenses \$40,240.24 Stay stable for next year keep levels the same, direct mail piece that went out before kick-off 4 ultimate donations, challenge well received, all payments automated, focus on incentive prizes that are tangible, don't use yearbook, execution hard to deliver, look at price point of prizes

There are less families- 386 students this year, possibly next year more students.

Vincent does not think donation levels serve them selves well \$1200.00 good idea but need additional thought of middle levels, process needs evaluation additional consideration. The last 2 years have been successful but we are not doing the best we can do.

Kristin – have not considered concept to donate at any level, we don't want to turn families away , we need to level amounts, use different language . Don't want families coming in and saying “what is the ask this year?”

Popsicle party Friday in atrium

i)Pumpkinpalooza Festival Update-

Pumpkin Palooza have a lot of volunteers- turning away volunteers have 120

Tickets and wristbands sold 500

Rockets with Carrol Mallet

Pumpkin Derby mini derby and regular derby design it in wood. Cost is \$10.00

Jenga, pumpkin bowling, balloon artist , face painting, music , silent dj party,

Please share

Did not come close to sponsorship goal

Kristin - Closing up and cashing out? Cash, credit cards,

Need to have a plan email that number

ii) Passive Fundraising Update-

Passive fundraising filled by Shwetha boxtops and carwash bucks

Howard is doing restaurant night

i.

b) VP School Affairs – Mel Spence- Mel Spence: force, Jenn K

i) Volunteer Update- we do have volunteer coordinator, all classrooms have room parents room parents

ii) Afterschool Program Update- Sharmee will talk to YMCA regarding enrichment programs, dual parent rep on the task

c.) VP Communications – Kim

i) Apparel Update - Apparel Kim Erwin 1st order came in and went out last Friday Profit \$910.46 Next order hopefully mid November

d.) VP Special Events – Jenn K

i. Unable to attend/No items to report at this time

e.) Parliamentarian – Vincent Gonzales

i) Gift Wrap Update- Gift wrap kicks off Friday for 2 weeks

f.) Member(s) at Large – Mike

i) No items to report at this time

8) 15 Minute Q&A for parents-

9) Proposed items for next meeting or any open business- Committee chair?

Movie nights?

5th grade party? Ask Jenn we need to focus on community events

For coffee talk lets talk about volunteer for

Music teacher – Joseph technician dreamcoat some of Sumacs kids guest choir October 21st 2:00

10) Official Close of Meeting – Thank you!!!!-

8:40 Meeting adjourned Kristin