



PFA Meeting
March 7th, 2018
Sumac Staff Lounge
7:00 pm

Open Meeting – “For a community to be whole and healthy, it must be based on people's love and concern for each other.” - [Millard Fuller](#)

In attendance : Kristin Luebke, Mike Laxner, Jenn Kurtz, Vincent Gonzales, Caroline Bogeaus, Mel Spence, Angie Shain, Kim Erwin, Liberty Logan, Vanessa Hernandez

Guest: Joel Simon, Kareen Rubel, Kristina Goldman

Meeting called to order 7:06 Kristin

- 1) Introduction of new attendees/guests from Parents for LVUSD Safety
 - a) Joel Simon, Kareen Rubel, Kristina Goldman
 - b) Presentation of potential request of all PFA/C's in the district

From Las Virgenes Parents for Safety

Joel – They are a Safety Committee that is about infrastructure. They want to build a board position (2 people) for communication regarding drills, working with principal, reaching out to parents to insure all children are safe

Mission statement – to collaborate and work with parents and staff so there is a smooth transition for whole district. To create a unified voice for all the schools

Some of their immediate ideas are to make sure all guests to the school check in, and to have parent volunteers to help guests on campus

- c) Q&A Session

Mel says school site council is more qualified to run this, probably not a PFA board. Angie said safety is not just a physical component there is an emotional component as well. Seems to be a lot of confusion about what exactly they are requesting and what the job responsibilities will be. Kristin and Liberty will bring it up with School Site Council and hopefully get more clarification

- 2) Secretary to present minutes from Feb. Meeting
 - a) Vote to approve minutes Kristin moved to approve minutes Vincent seconded all in favor

- 3) Accounting Report
 - a) Angie Shain/Catrine Brown -
 - i) Bank Account Balance – Formal record of #s Bank account balance
Checking \$162,842.25 Savings \$59,487.16
- 4) Introduction n/a
- 5) Principal's Report – Liberty

The Topic for Friday is Safety – good for things to happen that aren't a concern so you test the system. Journeys parent talked about the double doors why are they open all day? Liberty implemented closing them and it has worked. People visiting campus are wearing the visitor badges. Yesterday entire staff meeting was about safety. They did the same thing at district level. Held a lock down drill last week. They have had to make sure that she can use a campus wide loud speaker (which would reach Mariposa). Don came out and wanted to know if people checked in. Talking about yellow lanyards for visitors, green for teachers and staff. We do have 15 cameras 13 working, put in work order to repair. Richard is changing positions of cameras. Talking to Leslie about locking gates. Talking about monitors in both Mariposa and our offices. Frequency for safety concerns is fire, not shooter. School Site Council meetings are open to everyone, as are PFA meetings. She went to Viewpoint for a safety talk, a Sandy Hook speaker was there. She said there is security film that can be put on windows. Liberty says she needs to be more communicative. School Site Council reviews our safety plan. We are ordering blinds for all rooms that need them. Need staff to stay calm, getting buckets (portable bathrooms) with privacy screen, delivered soon. They will be in every classroom. Got new book cases for social and emotional development, some in Spanish. They do drills because it is important for the teachers to get muscle memory so they stay calm in time of crisis. Extend out to network and let Liberty know what parent ideas are. Vanessa and Liberty went onto 2nd grade class and talked about language and using a voice with the correct words.

California Healthy Kids was emailed. Please fill out.

Emergency backpack support – post on parent square for a few volunteers to update bags. Liberty will ask on Friday

- 6) President's Report – Kristin
 - a) Review our projected budget for next year (attached)

Review our projected budget for next year salary budget Question about PE Salary 71% ? We are paying a full 100% and 100% Music too. Liberty will meet with Robbie and ask. She will post to Parent Square the answer. Motion to RIF everyone or Notice of Non Reemployment. Which letter do we need to send out to everyone? We have to let the people know that we may not have funding. Carol is happy to stay at 50%. We are set to cover all employees but nothing else. Vincent made the motion to send out Notice of Non Reemployment. All present board members voted yes.

b) Pumpkinpalooza - Sell rights to name, URL, concept?

Pumpkinpalooza – sell rights to name, URL, Concept Megan let Kristin know that Camp Keystone having financial trouble and would like to have PumpkinPalooza again. Offer the cost of our losses and a percentage of the money made is future events. Shandra Davies might be good for URL . We have a tentative date for a fall event . Kim suggested doing it around Dia De Los Muertos

c) Neighborhood traffic

There was a brief conversation on the Nextdoor site about our traffic . When they added Mariposa they did not take into consideration the traffic pattern.

Any feedback about mentioning in the Voyager those that are not abiding by the traffic rules? Put pictures of people doing things that are not legal or considerate

Liberty is meeting with Willow, Mariposa and with Steve, they will discuss traffic. The district has provided neighbors with barricades. What about if we move our time by 5 minutes. What about the inlet parking can we angle the parking ? Liberty wants to talk to city about new cross walks.

d) Quick update from Feb. SDC Meeting

SDC meeting ELA piloting 2 curriculums, ethics of what happened in Conejo Valley , K-3 has library in room, PSAT s are being offered to 8th grade through the district , teacher layoffs , dialed back on permit numbers, not a lot of growth , we are getting less money , resize schools.
Next SDC meeting Friday

7) Teacher's Report/Requests

a) Stones for Kindness Ambassadors (proposal attached) There has been a request from Robin Lorch for black river rocks, the children will write words of encouragement on each rock. Maybe a few kids work on 1 rock. Why can't Student Council funds be used? Liberty will talk to Mrs. Birkett

8) Board Member Updates

a) VP Fundraising

i) Family Weekend Final Numbers

Family weekend we created a community event, the kids had fun, Angie and Kim did a great job. We wanted to make sure it was for entire family. Vincent said we should have called it a Glow Night dance – not pushing the family dance part

(1) Dance – Angie -Dance sold just under 200 tickets profit \$1500.00

(2) Sports day – Kim Sports day Nest year we could just have just dodge ball tournament. We sold 49 tickets made \$300. Melissa Gibbs will help with next year

ii) Jog-a-thon – Mike

Pledge Star \$695 caps our max

Teachers know that this has to go well! They will up anti for class room. Kim mentioned for the Year book we have to have pictures in by April 20th, So Jog-a-thon won't make it . We will need pictures of

the assemblies and events leading up to the Jog-a-thon. Megan will not be able to lead all the assemblies. Maybe Chris Stevenson? Liberty will dye hair if we reach certain amount. We will use same DJ. Jenn- Dan Gibbs from Ford is going to donate.

Needs budget to be voted on. Motion to approve \$ 6522.00 . Kristin moves to approve Kim seconds the rest of the board in attendance were all in favor

- b) VP School Affairs – Mel Spence
 - i) Teacher Appreciation Week is 5/7-5/11
- c) VP Special Events – Jenn K
 - i) International Music Festival

Count \$100 that was supposed to be for the videographer as a donation whole budget is \$850.00

PAEC cost \$1.00 ticket

Charge \$3.00 a ticket

Angie Shain had a question about grant \$ listed on the budget

Not investing in costumes

2:30-3:00 pm music festival meeting Liberty, Jenn , Laura and Kristin

Splitting into 2 shows – school will go during day

Update budget and have approved on Parent square

Tabling budget

Parliamentarian – Vincent Gonzales

Kristin requested that Vincent set a date for elections – within the next 2 weeks. Election will be the 3rd week in April. Budget meeting 3rd week in May. Review calendar for next meeting

Next meeting is pushed to April 11th because of Spring Break

- d) Member(s) at Large – Mike, Rosario
 - i) No items to report at this time
- 9) 15 Minute Q&A for parents
- 10) Proposed items for next meeting or any open business
 - Liberty agenda item for April – review calendar for next year

11) Official Close of Meeting – Kristin - Meeting adjourned 9:12

Thank you!!!!